



Please ask for Martin Elliott
Direct Line: 01246 345236
Email committee.services@chesterfield.gov.uk

The Chair and Members of Enterprise
and Wellbeing Scrutiny Committee

25 July 2016

Dear Councillor,

Please attend a meeting of the ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE to be held on TUESDAY, 2 AUGUST 2016 at 5.00 pm in Committee Room 2, Town Hall, Rose Hill, Chesterfield, the agenda for which is set out below.

AGENDA

Part 1(Public Information)

1. Declarations of Members' And Officers' Interests Relating To Items On The Agenda
2. Apologies for Absence
3. Local Government Act 1972 - Exclusion of Public

To move "That under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act".

4. Cabinet Member for Town Centre and Visitor Economy - Future of the old Queens Park Sports Centre (Pages 5 - 10)

5:05 – 5:30pm

5. Local Government Act 1972 - Re-admission of the public

To move that after the consideration of an item containing exempt information that the public be re-admitted to the meeting.

6. Cabinet Member for Health and Wellbeing - Green Spaces

5:30 – 5:50pm

Verbal report

7. Scrutiny Monitoring (Pages 11 - 24)

5:50 – 6:10pm

- *Progress report of Cabinet Member for Health and Wellbeing on Playing Pitches Strategy*
- *Progress report of Cabinet Member for Health and Wellbeing on Hackney Carriage Licence Limit*

8. Corporate Working Groups

6:10 – 6:20

Councillor Perkins, as scrutiny committee appointee to the Housing Revenue Account Business Plan steering group, to provide a verbal update from the first meeting of the group.

9. Forward Plan (Pages 25 - 36)

6:20 – 6:25pm

10. Scrutiny Project Groups

6:25 – 6:35pm

Progress report from Cllr Derbyshire as project group Lead Member for the Play Strategy Scrutiny Project Group.

Progress report from Councillor P Gilby as project group Lead Member for the Sport and Cultural Activities Project Group.

11. Work Programme (Pages 37 - 42)

6:35 – 6:45pm

12. Minutes (Pages 43 - 50)

6:45 – 6:50pm

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Randy', written in a cursive style.

Local Government and Regulatory Law Manager and Monitoring Officer

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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SCRUTINY PROGRESS MONITORING REPORT ON: PLAYING PITCH AND OUTDOOR SPORTS STRATEGY

Progress report on Ref: EW5b of the Scrutiny Monitoring Form. To provide progress in implementing recommendations of the Enterprise and Wellbeing Scrutiny Committee from its scrutiny project work on the Playing Pitch and Outdoor Sports Strategy. These recommendations were approved by the Committee in October 2014 for action.

Recommendation 1 :

That the Enterprise and Wellbeing Scrutiny Committee reaffirms its support for the draft Playing Pitch Strategy and draft cabinet report recommendations, as considered and agreed on 2 October 2014

Action	Responsibility / Implementation by:	Resources Needed / Available	Target Date	Achievement / Completed
Adoption of the Strategy	Cabinet Member for Health and Wellbeing Sport and Leisure Manager	Existing resources.	Dec 2014	The Playing Pitch and Outdoor Sports Strategy 2015- 2031 was adopted by Full Council on 17 December 2014.

Recommendation 2 :

That a progress report is brought to the Enterprise and Wellbeing Committee in 12 months' time to confirm the status of the strategy implementation and delivery; and also to confirm whether the strategy has started to reverse the shortfall of junior teams and interest in playing by young people, both boys and girls.

Action	Responsibility / Implementation by:	Resources Needed / Available	Target Date	Achievement / Completed
Strategy implementation and delivery	Cabinet Member for Health and Wellbeing Sport and Leisure Manager	Existing resources.	Oct 2015	CBC Planning team have confirmed that the strategy is now referred to in determining applications and will be used in preparing the review of the Local Plan. There are still some areas of detail where Planning will need to work on how the strategies are interpreted on individual sites and cases, but this situation is expected at this stage, given the range of

			<p>issues covered.</p> <p>Links to the strategy have also been added to the documents from the Local Plan Evidence Base page.</p> <p>The Parks team were consulted and contributed to the strategy action plan and this is being used to inform current and future pitch planning and letting in the borough.</p> <p>Derbyshire Football Association (FA) were a consultee on the strategy and have confirmed their support for future actions. The FA are currently updating their registration and team monitoring systems and have advised that at this time they are unable to report on any impact until both the system and current registrations are complete. A time line has not been confirmed. Locally junior teams remain popular and some work is being done to formalise needs in some areas regarding developing community coaching matters.</p> <p>The Chesterfield Football forum endorsed the strategy and are working with CBC on delivering the action plan, the new active chesterfield sport forum have been alerted to the strategy and implications for sports included. Tennis facilities at the Annexe have been upgraded. The strategy is directly linked to the new Parks strategy to ensure efficiencies and future development opportunities are maximised.</p>
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Any Additional Information :**Update: July, 2016****Football**

Junior participation in Football goes from strength to strength locally. The Rowsley Junior football leagues' main mini-soccer hub is in Chesterfield at Holmebrook Valley Park with a subsidiary set up at Highfield Park. Both are multi-pitch sites.

Changes for next year will mean that even more junior teams will be accommodated on Borough Council sites for example at Stand Road Park.

A number of Schools are also looking to help meet demand for junior football by converting some of their larger pitches to smaller formats.

The Rowsley league has to date resisted any switch over to playing on synthetic pitches. Whilst there has been no new provision of artificial grass pitches (AGP) since adoption of the strategy, improvements to the quality of existing facilities at St Mary's and Hasland schools has helped to stimulate use.

Junior use of Springwell schools' AGP is increasing.

Whilst the junior game continues thrive in the area and across Derbyshire as a whole, a steady decline in the number of adult teams is of concern.

Cricket

The larger Clubs such as Barbarians and Chesterfield continue to develop through strong school links and youth development programmes. Cutthorpe is actively seeking a new ground within the Borough. Old Whittington has recently made improvements to the pavilion at Brearley Park.

Bowls

A review of Council bowling green provision is underway. This will be looking at such as cost of maintenance, membership numbers and income. Various options for future management and maintenance will be considered.

Petanque (Boules)

Locally this game has risen very quickly in popularity and so doesn't feature in the strategy. Two facilities have been built by Clubs, one at Holmebrook Valley Park and another at Eastwood Park. Others are likely to follow.

Updated by Andy Pashley, Green Spaces Manager, July 2016

SCRUTINY PROGRESS MONITORING REPORT ON : HACKNEY CARRIAGE LICENCE LIMIT

This is the progress report on item Ref EW4 of the Scrutiny Monitoring Form - to provide progress in implementing recommendations of the Enterprise and Wellbeing Scrutiny Committee from its scrutiny project work on the Hackney Carriage Licence Limit. These recommendations were considered by the Appeals and Regulatory Committee on 12.02.14, for action and further consideration.

Recommendation 1 : That a clear comparison of the review survey be produced and broken down into each taxi rank to aid members of the Appeals and Regulatory Committee at the decision making stage.				
Action	Responsibility / Implementation by:	Resources Needed / Available	Target Date	Achievement / Completed
As recommendation.	Cabinet Member Health and Wellbeing Licensing Manager, and Solicitor (Local Government & Regulatory Law) & Deputy Monitoring Officer.	Existing resources.		For the next council review of the limit on hackney carriage numbers, which is due to commence autumn 2016, comparisons by taxi rank will form part of the survey contract specification. <ul style="list-style-type: none"> • <i>Comparison by taxi rank will form part of the contract specification for this year's review.</i>
Recommendation 2 : That a clear written process be put together including the reviews inclusion in the Council's Forward Plan in future.				
Action	Responsibility / Implementation by:	Resources Needed / Available	Target Date	Achievement / Completed
As recommendation.	Cabinet Member Health and Wellbeing Licensing Manager, and Solicitor (Local Government & Regulatory Law) & Deputy Monitoring Officer.	Existing resources.		The required commissioning of an independent review process/survey, means the written procedure for each (3-yearly) review will comprise the Council's adopted procurement process and the Appeals and Regulatory Committee will be involved with this process. The findings and report for a formal policy decision by the Appeals and Regulatory Committee,

				<p>will be included in the Forward Plan at the appropriate time as a non-key decision.</p> <ul style="list-style-type: none"> <i>The commissioning of the latest 'unmet demand' survey will use the council's procurement procedures and a report will be submitted for decision by the Appeals and Regulatory committee. The findings and report are included on the forward plan as a non-key decision.</i>
<p>Recommendation 3 : That the Appeals and Regulatory Committee considers taking action to resolve the number of Hackney Carriage licences within the borough, such as removing the option to transfer the licence, when legislation permits.</p>				
Action	Responsibility / Implementation by:	Resources Needed / Available	Target Date	Achievement / Completed
As recommendation.	<p>Cabinet Member Health and Wellbeing</p> <p>Licensing Manager, and Solicitor (Local Government & Regulatory Law) & Deputy Monitoring Officer.</p>	Existing resources.		<p>The consideration of other options to help reduce the number of hackney licences is ongoing. Legislation has now passed through parliament and been made – this is the Deregulation Act 2015. The Act does not include any power to enable the control of transfer of hackney carriage licences. There is currently no proposed legislation to remove or control the ability to transfer a licence.</p> <ul style="list-style-type: none"> <i>There are no other options to reduce the number of hackney carriages as the anticipated legislative change did not happen.</i>

Any Additional Information :

The Appeals and Regulatory Committee must decide on the unmet demand survey before April 2017, I anticipate the report will be with them in December of this year.

Updated by Trevor Durham, Licensing Manager. 07/07/2016

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SCRUTINY COMMITTEE RECOMMENDATIONS - IMPLEMENTATION MONITORING FORM

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
OP6 Page 19	Services Fees and Charges Concessions	OPS 08.12.15. Cabinet 12.01.16.	<p>Appointed 16.06.15, Scope approved 8.09.15. SPG report approved 08.12.15. Cabinet approved 12.01.16 providing officers present reports on the financial impact to Cabinet for consideration before implementation.</p> <ol style="list-style-type: none"> 1. Concessions made should be part of a pricing approach which ensures that total costs are covered. 2. Concessions made on bulky waste and pest control reduced from 50% to 20%. 3. The cost of providing concessions is offset from charges made on popular services. 4. Leisure and theatres to have freedom to vary concessionary rates. 5. Services should know the unit cost of service provision. 6. Not publishing lists of all concession categories, services just to advise concessions available. 	6 months from 12.01.16		Progress due 06.09.16.

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			<ul style="list-style-type: none"> 7. Entitlement to concessions should be checked when they are given. 8. Catrgories updated to include universal credit housing/now earned income. 9. Review of catrgories of concession offered by leisure. 10. Concessions not offered solely 			
EW6	Dog Fouling	EW 05.02.15 Cabinet 10.03.15	<ul style="list-style-type: none"> 1. Review of staff resources – enforcement team. 2. Realise potential of neighbourhood wardens. 3. Purchase new mobile phones for street scene team. 4. Borough wide review of provision of dog bins. 5. Change signage wording re fine limit / introduce more innovative imagery for signs. 6. Introduce co-ordinated and structured communication and engagement with communities. 	6 month progress report	Progress report received 02.02.16.	Next progress report due 04.10.16.
EW5 &	New Leisure Facilities (SPG) (<i>now Leisure, Sport</i>)	EW 05.06.14 Cabinet 23.09.14	<ul style="list-style-type: none"> 1. Consider Community Engagement Strategy principles throughout corporate projects. 2. Pre consultation dialogue takes 	6 month progress report	CCO agreed 24.11.15 to monitor corporate progress following	Next CCO2 - corporate progress report TBA.

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CCO2	<i>and Cultural Activities SPG including various sub groups) - -</i>		place with key stakeholders. 3. Internal communications and engagement plan be developed for projects impacting on employees.		next major consultation exercise. EW Progress report received 23.04.15. SPG to attend meeting with Leisure Centre Build Programme Board to sign off the Phase 1 work.	Next EW5 leisure progress report TBA.
EW5b	- Playing Pitches Strategy	EW 20.10.14	1. Support the draft Playing Pitches Strategy as received by EW on 02.10.14. 2. Progress report be received in 12 months to confirm delivery progress including on impact in reversing Junior Teams shortfall and interest of young people in playing.	12 months progress report.	Progress report received 6.10.15. Further progress requested for recommendation No 2 in July 2016.	Monitoring due 26.07.16.
OP5	ICT Developments (under Great Place, Great Service)	OP 10.09.14 Cabinet 02.12.14	The Council recognises and values the varied and specialist knowledge required to support its ICT needs and requirements and that a sum of money	6 month progress report.	Progress received 14.06.16 - OP resolved to reword recommendation.	Monitoring next due 10.01.17.

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			equivalent to one full time equivalent post is put aside for this purpose.		Rewording agreed OP on 10.11.15. Progress received 14.6.16.	
OP4	Review into External Communications (SPG)	OP 19.06.14 Cabinet 29.07.14	<ol style="list-style-type: none"> 1. Adopt clear branding 2. Review marketing / communication activities. 3. Introduce use of analytics. 4. Adopt a 'digital first' approach. 	6 month progress report	Progress report received 14.06.16.	Monitoring next due 10.01.17
EW4	Hackney Carriage Licence Limit (SPG)	EW 16.01.14 Appeals & Regulatory Cttee on 12.02.14	<ol style="list-style-type: none"> 1. Produce clear comparison survey by taxi rank. 2. Produce written procedure for future reviews & include in the Forward Plan. 3. That Appeals & Regulatory Cttee consider other options to reduce number of Hackney licences when new legislation permits. 	6 month progress report.	Information circulated 30.12.14. Progress provided to EW on 28.7.15 and 6.10.15.	Monitoring due 26.07.16.
EW2	Review of Water Rates Payment Policy (SPG)	16.01.14 and 05.06.14. Cabinet 29.07.14.	<ol style="list-style-type: none"> 1. Provide 6 month update on collection process and technology review. 2. Provide update when contract signed and again after 1 year. 3. Support review of Tenant's information. 4. Provide 6 month update on number 	<i>6 months</i>	Further SPG review / recommendations approved 29.07.14. Progress requested EW on 18.12.14 and sent	Monitoring TBA to receive information regarding responsibility for contract management and monitoring.

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Page 23			of evictions for water rates. 5. Amend Policy wording.		28.01.15. Progress received EW on 28.7.15 and 6.10.15. Agreed monitoring complete subject to specific info. being provided.	
CCO1	Statutory Crime & Disorder Scrutiny Ctte			6 monthly meetings		Next 6 monthly meeting due 13.09.16
	“ “	29/09/11 (No 0044)	Progress report on sharing information re alcohol related health problems and hospital admissions.	6 months from 29/09/11.	Statistics received 08.01.15. And also on 07.07.15.	Agreed on 08.01.15 that statistics on alcohol related health problems / hospital admissions be reported to each 6 monthly meeting.

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
	“ “	10.04.14 (No 58)	Derbyshire County Council Health Scrutiny Committee requested to obtain / share information regarding alcohol related hospital admissions.	Request made 13.05.14.	Awaiting response. Matter related to Item 1 above.	1. Agreed as above.
Page 24	“ “	08.01.15 (No 35)	That the Executive Member for Environment be recommended to carry out a review of the decision to stop locking the park gates at night and to consider whether this may have led to the increase in anti-social behaviour and criminal damage and all the associated costs; and That the Crime and Disorder (Community, Customer and Organisation) Committee be provided with the details of the outcome of the review and the cost benefit analysis.	Report requested for 24.11.15 Meeting	Cabinet Member attended and responded to CCO meeting held on 07.07.15. Progress reported 15.09.15 and 24.11.15 (CCO requested account be taken of its views in the final executive decision.	Date for next progress monitoring report TBC.
<p>Abbreviations Key : OP = Overview and Performance Scrutiny Forum. CCO = Community, Customer and Organisational Development Scrutiny Committee. EW = Enterprise and Wellbeing Scrutiny Committee). TBA (to be agreed).</p> <p>* Note recommendation wording may be abridged.</p>						

Agenda Item 9

Please follow the link below to view the current forward plan.

[Forward Plan](#)

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CHESTERFIELD BOROUGH COUNCIL FORWARD PLAN
FOR THE FOUR MONTH PERIOD 1 AUGUST 2016 TO 30 NOVEMBER 2016

What is the Forward Plan?

This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of key decisions to be made on behalf of the Council. This Forward Plan sets out the details of the 'key' and other major decisions which the Council expects to take during the next four month period. The Plan is available to the public 28 days before the beginning of each month.

What is a Key Decision?

Any executive decision which is likely to result in the Council incurring significant expenditure or the making of savings where there is:

- a decision to spend £50,000 or more from an approved budget, or
- a decision to vire more than £10,000 from one budget to another, or
- a decision which would result in a saving of £10,000 or more to any budget head, or
- a decision to dispose or acquire any interest in land or buildings with a value of £50,000 or more, or
- a decision to propose the closure of, or reduction by more than ten (10) percent in the level of service (for example in terms of funding, staffing or hours of operation) provided from any facility from which Council services are supplied.

Any executive decision which will have a significant impact in environmental, physical, social or economic terms on communities living or working in one or more electoral wards. This includes any plans or strategies which are not within the Council's Policy Framework set out in Article 4 of the Council's Constitution.

Are any other decisions included on the plan?

The Forward Plan also includes details of any significant issues to be considered by the Executive Cabinet, full Council and Overview and Scrutiny Committee. They are called "non-key decisions". Non-key decisions that will be made in private are also listed.

How much notice is given of forthcoming decisions?

As far as possible and in the interests of transparency, the Council will seek to provide at least 28 clear days' notice of new key decisions (and many new non-key decisions) that are listed on this document. Where this is not practicable, such key decisions will be taken under urgency procedures (in accordance with Rule 15 (General Exception) and Rule 16 (Special Urgency) of the Access to information Procedure Rules). This will be indicated in the final column and a separate notice is also published with additional details.

What information is included in the plan?

The plan will provide a description of the decision to be taken, who will make the decision and when the decision is to be made. The relevant Cabinet Member for each decision is listed. If you wish to make representations about the decision to be made, the contact details of the appropriate officer are also provided. Decisions which are expected to be taken in private (at a meeting of the Cabinet or by an individual Cabinet Member) are marked "private" and the reasons privacy is required will also be stated. Each issue is also listed separately on the website which will show more details including any Urgency Notices if issued.

How is consultation and Community Engagement carried out?

We want all our communities to be given the opportunity to be involved in the decisions that affect them so before a decision is taken, where appropriate, community engagement activities are carried out. The Council's Community Engagement Strategy sets out a framework for how the Council engages with its customers and communities. Details of engagement activities may be found in reports when published. Alternatively you can contact the officer to whom representations may be made.

Notice of Intention to Conduct Business in Private

Whilst the majority of the business at Cabinet meetings will be open to the public and media to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that the Cabinet meetings shown on this Forward Plan will be held partly in private because some of the reports for the meeting will contain either confidential information or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

A list of the reports which are expected to be considered at this meeting in private are set out in a list on this Forward Plan. They are marked "private", including a number indicating the reason why the decision will be taken in private under the categories set out below:

- (1) information relating to any individual
- (2) information which is likely to reveal the identity of an individual
- (3) information relating the financial or business affairs of any particular person (including the authority holding that information)
- (4) information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
- (5) Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- (6) Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
- (7) Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

If you would like to make representations about any particular decision to be conducted in private at this meeting then please email: democratic.services@chesterfield.gov.uk. Such representations must be received in advance of 5 clear working days before the date Cabinet meeting itself, normally by the preceding Monday. The Council is required to consider any representations received as to why an item should not be taken in private and to publish its decision.

It is possible that other private reports may be added at shorter notice to the agenda for the Cabinet meeting or for a Cabinet Member decision.

Huw Bowen
Chief Executive

Copies of the Council's Constitution and agenda and minutes for all meetings of the Council may be accessed on the Council's website: www.chesterfield.gov.uk



CHESTERFIELD
BOROUGH COUNCIL

Meeting Dates 2016/17

<u>Cabinet</u>	<u>Council</u>
5 April 2016* 3 May 2016* 17 May 2016 31 May 2016	27 April 2016 11 May 2016
14 June 2016* 28 June 2016	
12 July 2016* 26 July 2016	27 July 2016
6 September 2016* 20 September 2016	
4 October 2016* 18 October 2016	12 October 2016
1 November 2016* 15 November 2016 29 November 2016	
13 December 2016*	14 December 2016
10 January 2017* 24 January 2017	
7 February 2017* 21 February 2017	23 February 2017
7 March 2017* 21 March 2017	
4 April 2017* 18 April 2017	26 April 2017
2 May 2017* 16 May 2017 30 May 2017	10 May 2017

*Joint Cabinet and Employment and General Committee meet immediately prior to the first meeting of Cabinet each month

Cabinet members and their portfolios are as follows:

Leader and Cabinet Member for Regeneration	Councillor John Burrows	
Deputy Leader and Cabinet Member for Planning	Councillor Terry Gilby	
Cabinet Member for Business Transformation	Councillor Ken Huckle	Assistant Member Councillor Keith Brown
Cabinet Member for Governance	Councillor Sharon Blank	Assistant Member Councillor Mick Wall
Cabinet Member for Health and Wellbeing	Councillor Chris Ludlow	Assistant Member Councillor Helen Bagley
Cabinet Member for Housing	Councillor Tom Murphy	Assistant Member Councillor Sarah Hollingworth
Cabinet Member for Town Centre and Visitor Economy	Councillor Amanda Serjeant	Assistant Member Councillor Jean Innes

In addition to the Cabinet Members above, the following Councillors are voting Members for Joint Cabinet and Employment and General Committee

Councillor Helen Elliott
Councillor Gordon Simmons
Councillor John Dickinson
Councillor Jean Innes
Councillor Maureen Davenport

(To view the dates for other meetings please click [here](#).)

Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Representations may be made to the following officer by the date stated	Public or Private	Decision Under Urgency Provisions
Key Decisions							
Key Decision 398	Sale of CBC Land/Property	Deputy Leader & Cabinet Member for Planning	Deputy Leader & Cabinet Member for Planning	Not before 29th Aug 2016	Matthew Sorby Tel: 01246 345800 matthew.sorby@chesterfield.gov.uk	Exempt 3 Contains financial information	No
Key Decision 577	Risk Management Strategy and Annual review	Council	Deputy Leader & Cabinet Member for Planning	27 Jul 2016	Helen Fox Tel: 01246 345452 helen.fox@chesterfield.gov.uk	Public	No
Key Decision 584	Purchase of Property under Strategic Acquisitions Policy	Housing Services Manager - Business Planning and Strategy	Cabinet Member - Housing	Not before 29th Aug 2016		Exempt 3	No
Key Decision 619	Chester Street Garage Site - to obtain permission to clear garage site and make available for Housing Development.	Cabinet	Cabinet Member - Housing	6 Sep 2016	Alison Craig Housing Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Exempt 3 Information relating to financial or business affairs	No

Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Representations may be made to the following officer by the date stated	Public or Private	Decision Under Urgency Provisions
Key Decision 622	Northern Gateway Revised Scheme Proposals	Joint Cabinet and Employment & General Committee Council	Leader & Cabinet Member for Regeneration	26 Jul 2016 27 Jul 2016	Lynda Sharp Tel: 01246 345256 lynda.sharp@chesterfield.gov.uk	Exempt 3	No
Key Decision 627	Policy and Communications restructure	Joint Cabinet and Employment & General Committee	Deputy Leader & Cabinet Member for Planning	6 Sep 2016	Donna Reddish Tel: 01246 345307 donna.reddish@chesterfield.gov.uk	Exempt 1	No
Key Decision 640	Environmental Services Restructure	Joint Cabinet and Employment & General Committee	Cabinet Member - Health and Wellbeing	12 Jul 2016	Angela Dunn Bereavement Services Manager Tel: 01246 345881 angela.dunn@chesterfield.gov.uk	Exempt 1, 4	No
Key Decision 646	Chesterfield Museum Store - Unit 1, Somerset Yard	Cabinet Council	Cabinet Member - Town Centre and Visitor Economy	12 Jul 2016 27 Jul 2016	Alyson Barnes alyson.barnes@chesterfield.gov.uk	Public	No
Key Decision 647	Pay and Reward Review	Joint Cabinet and Employment & General Committee	Cabinet Member - Business Transformation	12 Jul 2016	Kate Harley Kate.Harley@Chesterfield.gov.uk	Exempt 3, 4	No

Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Representations may be made to the following officer by the date stated	Public or Private	Decision Under Urgency Provisions
Key Decision 648	Apprentice Town	Cabinet	Leader & Cabinet Member for Regeneration	6 Sep 2016	Neil Johnson Tel: 01246 345241 neil.johnson@chesterfield.gov.uk	Public	No
Key Decision 652	Caravan and Mobile Home Park Licensing To approve the arrangements for the licensing and management of mobile home parks in the borough.	Cabinet	Cabinet Member - Housing	26 Jul 2016	Alison Craig Housing Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Public	No
Key Decision 653	Crematorium Delivery Options	Cabinet	Cabinet Member - Health and Wellbeing	6 Sep 2016	Angela Dunn Bereavement Services Manager Tel: 01246 345881 angela.dunn@chesterfield.gov.uk	Exempt 3	No
Key Decision 654	Update on General Fund Capital Programme	Cabinet Council	Deputy Leader & Cabinet Member for Planning	26 Jul 2016 27 Jul 2016	Helen Fox Tel: 01246 345452 helen.fox@chesterfield.gov.uk	Public	No
Key Decision 655	Homelessness Strategy	Cabinet	Cabinet Member - Housing	26 Jul 2016	Alison Craig Housing Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Public	No
Key Decision 656	Catering Commercialisation	Cabinet	Cabinet Member - Business Transformation	6 Sep 2016	Joe Tomlinson Tel: 01246 345093 joe.tomlinson@chesterfield.gov.uk	Exempt 3	No

Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Representations may be made to the following officer by the date stated	Public or Private	Decision Under Urgency Provisions
Key Decision 657	Pay and Reward Review Progress Update	Joint Cabinet and Employment & General Committee	Cabinet Member - Business Transformation	29 Nov 2016	Kate Harley Kate.Harley@Chesterfield.gov.uk	Exempt 3, 4	No
Key Decision 658 Page 33	Temporary Capital Works Growth Staff and New Apprenticeship Posts	Joint Cabinet and Employment & General Committee	Cabinet Member - Housing	12 Jul 2016	Mike Brymer mike.brymer@chesterfield.gov.uk	Exempt 3	Yes To allow the recruitment process to begin as soon as possible to reduce the expenditure on sub-contracted works and begin carrying out income generation works. To employ two new apprentices in time to start in September 2016.

Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Representations may be made to the following officer by the date stated	Public or Private	Decision Under Urgency Provisions
Private Items (Non Key Decisions)							
Non-Key 363	Application for Home Repairs Assistance	Cabinet Member - Housing	Cabinet Member - Housing	Not before 29th Aug 2016	Jane Thomas jane.thomas@chesterfield.gov.uk	Exempt 1, 3 Information relating to an individual Information relating to financial affairs	No
Non-Key 367	Lease of Commercial and Industrial Properties	Deputy Leader & Cabinet Member for Planning	Deputy Leader & Cabinet Member for Planning	Not before 29th Aug 2016	Christopher Oakes Tel: 01246 345346 christopher.oakes@chesterfield.gov.uk	Exempt 3 Information relating to financial or business affairs	No
Non-Key 368	Application for Discretionary Rate Relief	Cabinet Member for Business Transformation	Cabinet Member - Business Transformation	29 Aug 2016		Exempt	No

Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Representations may be made to the following officer by the date stated	Public or Private	Decision Under Urgency Provisions
Non Key Decisions							
Non-Key 57	Scrutiny Annual Report 2015/16 Consideration and endorsement of the Scrutiny Annual Report 2015/16 which details the work of the Council's Overview and Scrutiny Committees and development of the Overview and Scrutiny Function during 2015/16.	Council	Cabinet Member - Governance	27 Jul 2016	Anita Cunningham Tel: 01246 345273 anita.cunningham@chesterfield.gov.uk	Public	No
Non-Key 58	Response to the Derbyshire County Council consultation on Community and Voluntary Sector Funding	Cabinet	Cabinet Member - Health and Wellbeing	12 Jul 2016	Donna Reddish Tel: 01246 345307 donna.reddish@chesterfield.gov.uk	Public	No
Key Decision 59	Local List of Heritage Assets	Cabinet	Deputy Leader & Cabinet Member for Planning	12 Jul 2016	Paul Staniforth Tel: 01246 345781 paul.staniforth@chesterfield.gov.uk	Public	No
Key Decision 60	Hackney Carriage Licence Limit Survey The commissioning of the latest 'unmet demand' survey will use the council's procurement procedures and a report will be submitted for decision by the Appeals and Regulatory committee. The findings and report are included on the forward plan as a non-key decision.	Appeals and Regulatory Committee	Cabinet Member - Health and Wellbeing	Not before 7th Dec 2016	Trevor Durham Tel: 01246 345203 trevor.durham@chesterfield.gov.uk	Public	No

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CHESTERFIELD BOROUGH COUNCIL

WORK PROGRAMME: ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE on 2 August 2016

	Scrutiny Committee Date:	Business Item :	Status :	Raised by :	Cabinet Member Responsibility
1	02.08.16	Housing Policy / HRA Business Plan	Report on Housing Policy last received 18.12.14. Agreed to include on Scrutiny Work Programme – O&P 10.05.16.	<i>Scrutiny Work Programme Action Planning – April 2016</i>	<i>Housing</i>
2	02.08.16	Future of old Queens Park Leisure Centre	Agreed to include on Scrutiny Work Programme – O&P 10.05.16.	<i>Scrutiny Work Programme Action Planning – April 2016</i>	<i>Health and Wellbeing / Town Centre and Visitor Economy</i>
3	02.08.16	Green Spaces	Agreed to include on Scrutiny Work Programme – O&P 10.05.16.	<i>Scrutiny Work Programme Action Planning – April 2016</i>	<i>Health and Wellbeing</i>
4	02.08.16	<i>Monitoring:</i> Hackney Carriage Licence Limit	Information circulated 30.12.14. Progress provided to E&W on 28.07.15 and 06.10.15. 6 monthly progress reports.	<i>E&W</i>	<i>Health and Wellbeing</i>

CHESTERFIELD BOROUGH COUNCIL

	Scrutiny Committee Date:	Business Item :	Status :	Raised by :	Cabinet Member Responsibility
5	02.08.16	<i>Monitoring:</i> Playing Pitches Strategy	Progress report received 6.10.15. Further progress requested on second recommendation in July 2016.	<i>E&W</i>	<i>Health and Wellbeing</i>
6	04.10.16	Future of old Queens Park Leisure Centre	Agreed to include on Scrutiny Work Programme – O&P 10.05.16. Report received 26.07.16.	<i>Scrutiny Work Programme Action Planning – April 2016</i>	<i>Health and Wellbeing / Town Centre and Visitor Economy</i>
7	04.10.16	Allotments Strategy	Last progress report received 05.02.15.	<i>E&W and Scrutiny Work Programme Action Planning – April 2016</i>	<i>Health and Wellbeing</i>
8	04.10.16	<i>Monitoring:</i> Dog Fouling	Last progress report received 02.02.16. 6 monthly progress reports.	<i>E&W</i>	<i>Health and Wellbeing</i>
9	06.12.16	Housing Policy / HRA Business Plan	Report on Housing Policy last received 18.12.14. Agreed to include on Scrutiny Work Programme – O&P 10.05.16. Report received 26.07.16.	<i>Scrutiny Work Programme Action Planning – April 2016</i>	<i>Housing</i>

CHESTERFIELD BOROUGH COUNCIL

	Scrutiny Committee Date:	Business Item :	Status :	Raised by :	Cabinet Member Responsibility
10	06.12.16	STAR Survey	Report received 12.02.15. Referred to EW by O&P 16.06.15. Proposed for EW consideration on 02.02.16. Agreed to include on Scrutiny Work Programme – O&P 10.05.16. Report received 07.06.16.	<i>Scrutiny Work Programme Action Planning – April 2016</i>	<i>Housing</i>
11	07.02.17	Careline	Report received 02.06.15. Agreed to include on Scrutiny Work Programme – O&P 10.05.16. Report received 07.6.16.	<i>Scrutiny Work Programme Action Planning – April 2016</i>	<i>Housing</i>
12	07.02.17	Green Spaces	Agreed to include on Scrutiny Work Programme – O&P 10.05.16. Report received 26.07.16.	<i>Scrutiny Work Programme Action Planning – April 2016</i>	<i>Health and Wellbeing</i>
Scrutiny Project Groups (SPG) :					
13	To Start June 2016	Play Strategy	Agreed to include on Scrutiny Work Programme – O&P 10.05.16. Report received 26.07.16.	<i>Scrutiny Work Programme Action Planning – April 2016</i>	<i>Health and Wellbeing</i>

CHESTERFIELD BOROUGH COUNCIL

	Scrutiny Committee Date:	Business Item :	Status :	Raised by :	Cabinet Member Responsibility
Items Pending Reschedule or Removal:					
14	TBC	Careline	Agreed to include on Scrutiny Work Programme – O&P 10.05.16. Report last received 07.06.16. Agreed to request further progress reports prior to reports going to Cabinet	<i>Scrutiny Work Programme Action Planning – April 2016</i>	<i>Housing</i>
15	TBC	STAR Survey	Referred to EW by O&P 16.06.15. Proposed for EW consideration on 02.02.16. Agreed to include on Scrutiny Work Programme – O&P 10.05.16. Agreed on 07.06.06 that Cllr Perkins as the Scrutiny representative on the Housing Revenue Account Business Plan working group, feedback any developments to the committee regarding the STAR and the measuring of the impact of housing improvements on the health and wellbeing of tenants.	<i>Scrutiny Work Programme Action Planning – April 2016</i>	<i>Housing</i>
New Business Items Proposed:					

CHESTERFIELD BOROUGH COUNCIL

Note: Items for monitoring (from scrutiny reviews and/or recommendations) are not included above but are listed in the Scrutiny Monitoring Form a separate item on the agenda. Items from the Forward Plan and Scrutiny Monitoring Form can be included in the work programme. *[KEY to abbreviations : O&P = Overview and Performance Scrutiny Forum. CCO = Community, Customer and Organisational Development Scrutiny Committee. E&W = Enterprise and Wellbeing Scrutiny Committee. TBC = to be confirmed. KD = Forward Plan Key Decision]* **(Next meeting date is 04.10.16).**

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ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE

Tuesday, 7th June, 2016

Present:-

Councillor P Gilby (Chair)

Councillors Perkins
Callan
Dyke

Councillors

Derbyshire
Catt
Sarvent

Alison Craig, Housing Manager +
Anita Cunningham, Policy and Scrutiny Officer
Martin Elliott, Committee and Scrutiny Coordinator
Martyn Hudson, Careline and Support Service Manager +

+ Attended for Minute Nos. 4 and 5

**1 DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS
RELATING TO ITEMS ON THE AGENDA**

No declarations of interest were received.

2 APOLOGIES FOR ABSENCE

No apologies for absence were received.

3 LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF THE PUBLIC

RESOLVED –

That under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act.

**4 CABINET MEMBER FOR HOUSING - CARELINE PROGRESS
REPORT**

The Housing Manager and the Careline and Support Service Manager attended to provide a progress report on the implementation of recommendations from the Careline and Support Services Review.

The Careline and Support Service Manager noted that on 9 February, 2016 Cabinet had approved the restructure of the Careline & Support Service in order to mitigate the effects of reductions in Derbyshire County Council (DCC) funding, and to help the service to move towards being financially self-sustaining.

Due to severe budget cuts to Derbyshire County Council's funding, it had decided, after a consultation process with stakeholders, to withdraw the funding for support for residents in sheltered accommodation from April 2016. This change had consequently resulted in a significant loss of income for Chesterfield Borough Council as a provider of sheltered accommodation and created a situation where continued support offered to residents in sheltered schemes would need to be provided using funding the council received for its floating support services.

The Careline and Support Service Manager advised that a number of measures had been put into place in order to manage and mitigate the effect of the cut to funding received by the council. The role of Sheltered Scheme Managers had been deleted and the tasks they currently undertook were now being provided either in a different way, or by other means. A new post of Social Inclusion Officer had also been created, to organise, facilitate and coordinate activities across the schemes, as well as in the outlying community rooms managed by the Housing Service. The Careline and Support Service Manager also provided details of how the cleaning of communal areas and general building checks were being carried out in the absence of a scheme manager.

The Careline and Support Service Manager also provided an update on the new Careline operator roles and their recruitment, the new charges for the Careline service and how the council had taken the opportunity of offering a Careline provision and monitoring service to residents living in the Derbyshire Dales district, following a decision made by Dales Housing to stop providing this service.

Members asked whether all the new Careline Operator roles were permanent jobs and whether agency staff were still being used. The Careline and Support Service Manager advised that all posts with the exception of the fixed term role of Publicity Officer were permanent jobs

and that agency staff were only being used as a short term measure until all the new permanent staff had taken up their positions.

Members noted with appreciation the hard work of officers which had resulted in a positive outcome for the Careline and support service evolving and expanding from an initially very difficult situation of budget cuts. The Careline and Support Service Manager noted that the service should be totally self-financing within five years and further steps would be taken to develop the service so that it would become financially sustainable and be able to continue to provide a high level of service to its users.

Members thanked the Housing Manager and the Careline and Support Services Manager for attending and providing the progress update.

RESOLVED –

1. That the progress report be noted.
2. That a further progress report be received prior to any further reports on the Careline and Support Services are submitted to Cabinet.

5 LOCAL GOVERNMENT ACT 1972 - RE-ADMISSION OF THE PUBLIC

RESOLVED –

That the public be readmitted to the meeting.

6 CABINET MEMBER FOR HOUSING - HOUSING TENANTS' (STAR) SURVEY AND IMPACT OF HOUSING IMPROVEMENTS ON HEALTH AND WELLBEING

The Housing Manager attended to provide a progress report on the results of the Survey of Tenants and Residents (STAR) carried out in autumn 2015. The STAR survey was a voluntary undertaking which replaced the Standardised Tenants Satisfaction Survey (STATUS) that had, until 2010, been a mandatory requirement. The STAR survey had been reintroduced onto the committee's work programme to examine if the survey could be used to measure if improvements to the council's

housing stock, under the governments decent homes standard, had led to improvements to the health and wellbeing of tenants.

The Housing Manager noted that the survey in its current form did not include a form of questioning that would directly relate to links between Housing and Health. The survey questions were standardised to be the same as those asked by other local authorities to enable comparison. It was also noted that adding extra questions to the survey would incur extra costs, for example with regard to printing as the survey document would be larger.

The Housing Manager advised that measuring the link between improvements to the councils housing stock and improvements in the health and wellbeing of tenants would also be difficult as no data had been collected prior to all homes meeting the decent homes standard so the baseline data for measuring any subsequent improvements was not available.

Members noted that the links between good housing and health were clearly understood and recognised, but as all the councils stock was in good condition and not hazardous to health, that any improvements to the health and wellbeing of tenants as a result of improvements would be small and difficult to measure in a quantifiable way.

Members asked several questions regarding the methodology of the survey, but agreed that it would be very difficult to use to quantifiably measure improvements to health and wellbeing.

Members thanked the Housing Manager for attending and for providing the report.

RESOLVED –

1. That the information be noted.
2. That the committee's interest in how improvements in housing impact on improvements in the health and wellbeing of tenants, be referred to the council's Health and Wellbeing Partnership for their consideration.
3. That Councillor Perkins as the Scrutiny representative on the Housing Revenue Account Business Plan working group, feedback

any developments to the committee regarding the STAR and the measuring of the impact of housing improvements on the health and wellbeing of tenants.

7 **FORWARD PLAN**

The Forward Plan was considered.

RESOLVED –

That the Forward Plan be noted.

8 **WORK PROGRAMME FOR ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE**

The Committee considered its Work Programme.

Councillor Derbyshire provided a progress report on the establishment of the Scrutiny Project Group to look at the development of the councils Play Strategy which was included in the committee's work programme for 2016/17. Councillor Derbyshire advised that she and other members had attended a member and officer meeting regarding the development of the proposed strategy, however a project plan for the development plan, while asked for, had not yet been supplied to members.

RESOLVED –

1. That the work programme be approved.
2. That the project plan for the Play Strategy be provided to members.
3. That the feedback and ideas from members received at the Play Strategy member briefing be provided to members.
4. That when established, the Scrutiny Project Group on the councils Play Strategy has a strategic focus which looks at the strategy in relation to how its objectives meet the objectives set out in the Council Plan.
5. That when established, the Scrutiny Project Group on the councils Play Strategy looks to ensure the way the strategy meets council

priorities does not disincentive communities from helping themselves.

6. That Councillors P Gilby and Derbyshire speak to other members regarding joining the group.

9 SCRUTINY MONITORING

The Committee considered an update on the implementation of approved Scrutiny recommendations.

Councillor Gilby provided a progress report on the recommendations made by the Leisure, Sport and Cultural Activities (including sub-groups), and advised that the majority of the group's recommendations had been achieved or implemented, but that the one outstanding issue for the group was on-going financial monitoring of the new leisure facilities project. Councillor Gilby advised that the members of the project group had met with officers in April, and could advise that the finances with regard to the new leisure facilities were on budget and under control. Councillor Gilby also noted that when a report on the financial aspects of the new leisure facilities, including an analysis of whether the new leisure facilities provided value for money, was available it would be brought to the committee for consideration.

RESOLVED –

1. That the monitoring report be approved.
2. That the consideration of item EW5/CCO2 be deferred until the next meeting of the committee.

10 MINUTES

The Minutes of the meeting of the Committee held on 2 February, 2016 were presented.

RESOLVED –

That the Minutes be accepted as a correct record and be signed by the Chair.

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